

Westwood Place Co-op Paint Policy

All units are freshly painted prior to move in.

Maintenance will provide paint to existing members, a maximum of once every five years, upon filling out a paint request form, as follows:

- 1bdm - 5 gallons Wall/door/trim paint + 2 gallons Primer (Total 7)
- 2bdm - 6 gallons Wall/door/trim paint + 2 gallons Primer (Total 8)
- 3bdm - 8 gallons Wall/door/trim paint + 2 gallons Primer (Total 10)

All paint will be the off white colour apartments are painted upon move in.

If the member wants coloured paint, the co-op does not provide that. Note that if the member paints their unit a different colour, they will be responsible for painting it back to off white before moving out.

The co-op is not responsible for painting occupied units. The co-op does not provide brushes, tape, tarps etc.

Requests for any more paint than stated in this policy must be put in writing to the Board of Directors and will be at the Board's discretion.

Any unused paint should be returned to maintenance.

PASSED by the Board of Directors on the 25th day of November, 2021.

CONFIRMED at a general meeting of the Members on the 15th day of December, 2021.



President

c/s



Secretary

Paint request form

1bdrm - 5 gallons Wall/door/trim paint + 2 gallons Primer (Total 7)
2bdrm - 6 gallons Wall/door/trim paint + 2 gallons Primer (Total 8)
3bdrm - 8 gallons Wall/door/trim paint + 2 gallons Primer (Total 10)

Member's name:

Unit number:

Number of bedrooms:

Date:

I understand that I will only be allotted paint once every 5 years and that I am responsible for everything else associated with painting my unit. I also understand if I choose to paint any colour but off white, I am responsible for painting my unit back to off white before moving out.

Signature of Member:

To be signed when Paint is Received

Amount of paint received:

Signature of Staff Person Giving out Paint:

Signature of Member Receiving Paint: